



care community
services society
singapore

Journey As One: Annual Report
2017



CareKids Sports Day 2017



A senior beneficiary at the Believe B60 Charity Run

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vision and mission

Our Mission

Care Community Services Society is called to serve the community and to influence and equip individuals and families for empowered living through all generations.

Our Vision Pillars



ccss board

President and Chairperson	Vice-President and Deputy Chairperson	Honorary Secretary and Legal Advisor	Honorary Treasurer
Rev Dominic Yeo	Rev Beatrice Kang	Ms Lauren Ong	Ms Sandie Fun

Ms Angelique Khoo
Member

Mr Benjamin Goh
Member

Ms Chen Tze Hui
Member

Ms Mey Chan
Member

Mr Michael See
Member

Mr Poh Teong Eng
Member

Mr Ronald Loke
Member

Rev Larry Lee
Member

Management Team

Mr Dewin Lee
Executive Director
Management Staff

Ms Sally Choo
Director of Programmes
Management Staff

Ms Han Huey Charn
Director of Programmes (TCL)
Management Staff

Bank
United Overseas Bank

Unique Entity Number (UEN)
S96SS0195L

Auditors
Baker Tilly TFW LLP

Registered Address
247 Paya Lebar Road #03-02
Trinity@Paya Lebar
Singapore 409045

Patron
Mrs Kay Iswaran

policy and compliance

Reserves Policy

The Society's ratio of general reserves to annual operating expenditure for the financial year ended 31 December 2017 was 1.27 (2016: 1.43). The Board intends to build and maintain the Society's reserves at a level which is at least equivalent to two times of annual operating expenditure in the coming years.

Code Of Governance Compliances

Care Community Services Society has complied with 19 out of 19 applicable guidelines of the Code of Governance Evaluation Checklist for Institution of a Public Character (IPC).

Full checklist is available at www.charities.gov.sg.

Care Community Services Society has been approved as an IPC for a further four years from 1 July 2017 to 30 June 2021.

a word from our president

In 2017, Care Community Services Society (CCSS) continued to make inroads into communities by extending our reach and expanding our programmes and services.



Crossing the 1,000 Beneficiary Mark

CCSS served 1,300 beneficiaries in 2017 – a 40 percent increase from the previous year – because of several new programmes and services.

Expanding our care to the children

In January, two new CareHut student care centers started operations: CareHut@MacPherson (at MacPherson Primary School) and CareHut@Jiemin (at Jiemin Primary School), providing a safe and nurturing environment for children to go to after school hours.

The CareYouth team began conducting the ReARTiculate group work programme with students from Queenstown Primary School in March. This school-based programme included a dance workshop and character-building curriculum.

Our d'Klub programme expanded to a new location in Sembawang Community Club in July, enabling more children from low-income families to develop and achieve their potential.

New partnerships to help ex-offenders

In January, CarePrison was awarded a contract by the Singapore Prison Service to receive year-long cases from the "Case Management Services for Long Term Work-Release Inmates" programme. Through this partnership, CCSS will assist those under work-based supervision transition to life after detention and integrate back into society.

CCSS also helped families of inmates residing in the MacPherson

grassroots division through the CARE Network Children Support Programme. Launched in April, the programme involves the commitment of many grassroots volunteers.

Improving our care to the elderly

In December, we started renovations for a new CareElderly Seniors Activity Centre in Golden Ginger Estate. Located at Serangoon North, the new center will serve the residents of the studio apartments reserved for the elderly.

To meet the needs of an aging population, CCSS expanded its services into dementia care by assuming management of The Care Library (TCL) in November – a cognitive-wellness care programme tailored to stimulate and improve the cognitive well-being of older individuals. With this, CCSS also assumes responsibility in caring for 68 persons with dementia.

Maintaining high standards of service

In June, CCSS's status as an Institution of a Public Character was approved for another four years. Granted by the Commissioner of Charities, this third round of renewal demonstrates CCSS's continued commitment to retaining high standards of service to our beneficiaries.

As we entered our 21st year, it was imperative for us to adapt ourselves to meet the current needs of the community. To that end, CCSS embarked on a series of management appointments and corporate initiatives to steer the organisation into a new season of service.

This year we welcomed Dewin Lee as Executive Director, as well as three new members to our Board. We look forward to working with them to bring CCSS to new levels of growth and service.

Refreshing our look

In the middle of the year, CCSS made a decision to refresh its corporate image by redesigning the logo and mascot while retaining our orange and blue scheme – colors that have become synonymous with our identity. We are pleased to unveil our new look in 2018.

Moving Forward As One

We are grateful for the individuals and organisations that have supported our mission to see lives empowered and transformed. Their partnership as volunteers, donors, champions, and sponsors has enabled us to continue forging ahead with new initiatives to reach more people in need.

CCSS hopes to continue expanding its programmes and services in 2018 so that more lives will have access to, and benefit from, what we have to offer.

Respectfully submitted,

Rev Dominic Yeo
President

carekids

a year in review

500 children impacted



increase in number
of children nurtured



new school-based
Student Care Centres
(SCC)



children under Student
Care Fees Assistance
(SCFA) scheme

CareKids seeks to provide opportunities for children to develop their fullest potential and grow in a caring and nurturing environment. CareHut is a school-based student care centre by CareKids that aims to provide care and supervision for children after school. CareHut also supports children from low-income and/ or single-parent families, by providing quality services for children regardless of family background.

Our programme looks to building life competencies so that the children are equipped with literacy, numeracy, information and cross-cultural skills as well as global awareness.

Values are also taught through our milestone programme. The milestone programme has been running for more than two years. The programme includes Dialogue in the Dark for

Primary Four students, Dialogue with Families and Motivational Workshops for Primary Five students and a Camp for Primary Six students.

Through special enrichment programmes such as the 'Reading Assistant Programme' (RAP) our students have improved their reading fluency, vocabulary and comprehension. This is a web-based reading

programme. It is conducted weekly in all our centres. To date, more than 250 children have each completed reading 30 books within the year. Overall, we see an improvement in the children's ability to read and speak.

Sports for All

CareKids Sports Day took place on 3 July this year. There were more than 300 participating students. The children had a great time competing in various tele-matches such as the three-legged race. The upper primary students were also engaged in Captain's Ball tournaments.

The highlight of the day was a 30 minute mass dance conducted by professional Korean-pop dancers. The children enjoyed grooving along with upbeat tunes. Each child was rewarded with a medal for displaying sportsmanship in the competitions as well as cheering for their friends.

Year-End Party

Our first decentralised Year- End Party (YEP) was held across a few dates in December. Families of CareHut children, volunteers and school leaders were also invited to celebrate the children's milestones with them. More than 370 guests attended the parties that were held in the six CareHut centres. The programme included activities, a dinner buffet and an awards ceremony. Each child was awarded a personalised certificate to celebrate their academic achievements and affirm their improvements in behaviour.



01



02



03

- 01 Captain's Ball Tournament at CareKids Sports Day
- 02 Students at CareKids Sports Day
- 03 Dance Performance at YEP

“

... CareHut staff whose dedication and patience in caring for my son has been of great comfort to us ...

”

The CareHut student care centre has become a home away from home for my son.

My wife and I have grown to love and trust CareHut and the CareHut staff whose dedication and patience in caring for my son has been of great comfort to us.

I believe that each staff has played a key role in moulding him to be the strong individual he is today, with a loving and caring heart.

Mr Lim*

Father of a CareHut child.



CareHut students having fun learning through songs.

*Names have been changed to protect identities

“

I learnt to be a better person under the guidance of my CareHut teachers 15 years ago.

They had a hand in moulding the person that I am today.



Empowering Lives

When Justin was 11, he joined one of the CareHut student care centres. His mother was a single-parent who worked during the day, did not have the luxury of family support, and was uncomfortable leaving him home alone. Now 27, Justin is a police officer doing his part to keep law and order in Singapore.



MSF Audit at CareHut

With effect from January 2017, all student care centres registered with the Ministry of Social and Family Development (MSF) as Student Care Fees Assistance administrators are subject to an audit grading system. All of the five CareHuts that were identified for the audit obtained 'A' grades.

Recognition

CareHut@Queenstown was presented with a Recognition Award at Queenstown Primary School's Speech Day on 16 November. The award recognised CareHut's contribution in the lives of their students, and the quality aftercare service we provide.

careyouth

a year in review



increase in number
of beneficiaries



children
mentored



new d'Klub
centre

CareYouth provides school- and community-based social work programmes for children and youth between the ages of seven to 20 years old.

All members of the CareYouth team are registered instructors with the Ministry of Education (MOE). Other staff qualifications include Certified Behavioural and Career Consultant, Myers-Briggs Type Indicator® Certification and accreditations with Singapore Association for Counselling.

d'Klub Programme

d'Klub aims to inspire and motivate children from disadvantaged family backgrounds to rise above the challenges faced, to develop and achieve their potential. This is achieved by building their sense of self-worth and instilling positive values through the informal social support network provided by the volunteers and staff of d'Klub.

Through this weekly programme, children will have an hour of small group tuition, followed by an hour of

either games or character building curriculum. They will also have opportunities to interact with peers and volunteers, improving their social skills and having a positive role model by their side.

This programme also reaches out to the children's families to get support and work together with family members to help their children improve positively.



Celebration of Family Day at
MacPherson Primary School



01



02

d'Klub events and activities for beneficiaries includes:

- Children's Day
- Family Day
- Games Day
- Intergeneration Day
- 'Bless the Community' Week
- Bollywood Veggies
- Kidzania
- Singapore Zoo
- Universal Studios

families shared proud moments when the children received d'Klub awards for categories such as 'Most Improved' and 'Best Behaviour'.

Dare to Dream

On 25 November, 90 children from the five d'Klub centres gathered for the annual combined d'Klub outing at Kidzania Singapore.

They role-played real-world jobs and earned play money at the indoor amusement centre. It was an eye-opening experience for the children who took on occupations such as police officers, firefighters, and fast food chefs.

Ready for School

The Accounting and Corporate Regulatory Authority (ACRA) organised activities and gave a total of 114 children from d'Klub@Stamford and d'Klub@Macpherson a bag and stationery each for school. An ACRA volunteer also addressed the children, who were interested to hear about his work as a district judge.

5 Celebrations, 1 d'Klub Family

d'Klub children and their families made animal-themed face masks and enjoyed a buffet lunch together at the Family Day event on 15 July. A total of 84 d'Klub children, 80 family members and 43 volunteers attended the event that was held at the individual d'Klub centres. Several

01 ACRA volunteers with our beneficiaries

02 Outing to Kidzania



Celebration of Family Day at Stamford Primary School



ReARTiculate

ReARTiculate (ReART) is a school-based programme that engages at-risk children and youths in primary and secondary school through the arts. It aims to help them discover their innate potential and empower them to make a positive difference in their lives.

Students will be taught an art form (performing or visual arts) by Ministry of Education (MOE) and National Arts Council (NAC) approved professionals, followed by group work sessions that draw out learning points that can be applicable to their lives. They will also be taught life skills that help address their at-risk behaviours.

Beatboxing for Charity

Nine beneficiaries of ReARTiculate gave a lively beatbox presentation to 190 guests that included Deputy Prime Minister and Coordinating Minister for National Security Mr Teo Chee Hean at CCSS/ DFSG Charity Golf dinner. The performers had 14 sessions of practice before they displayed their new skills at the fundraising event on 20 September.

Chemical X

Chemical X (Chem X) is a school-based group work that uses strengths-based and experiential learning approaches, targeted at Secondary school students who face issues such as weak academic performance, school absenteeism, and behavioural concerns. We believe that all youths have the 'Chemical X' to find success in their lives – unique personality styles, intelligence, and talents to be discovered and developed. Through Chem X, youths will undergo personality profiling and acquire invaluable life skills that will remain relevant even beyond their time in school.

Mind Games

On 31 March, 15 students attended a Chem X session at the Xcape Room, a physical adventure game in which players solve a series of puzzles and riddles using clues, hints and strategy to complete the objectives at hand. Students were expected to apply problem solving and decision-making skills.



Beatbox Performance at CCSS/ DFSG Charity Golf

careelderly

a year in review



15%

increase in number of seniors
participating in activities



1

new seniors activity
centre (SAC)

CareElderly believes in keeping seniors active and empowering them with a renewed sense of purpose so that they can become channels of support for others in the community. We promote active aging through our CareElderly Seniors Activity Centres (SACs) that operate six days a week from Mondays to Saturdays.

Our centres at Merpati Road and Circuit Road serve low-income elderly who stay in rental units in the vicinity. We started renovation works in our newest centre, SAC@Golden Ginger in December. Located at Golden Ginger estate in Serangoon North, the centre serves elderly who stay in studio apartments in the new estate. SAC@Golden Ginger will formally begin operations in 2018.

Inaugural Sports Day 2017

CareElderly organised its first Sports Day event on 4 November. The event was attended by Guest of Honour, MacPherson Member of Parliament Ms Tin Pei Ling and 84 seniors from SAC@Circuit and SAC@Merpati.

Simple sports exercises were carried out through carnival games activity booths with the seniors. 14 of these activity booths were set up by volunteers.

Guests also took time to celebrate SAC@Circuit's 8th anniversary with a celebratory lunch held at MacPherson Community Club.

Making Memories

Although renovation works were ongoing at SAC@Golden Ginger, the centre organised a Christmas Celebration along the corridor outside the centre on 16 December for 13 residents.

Activities included ice breaker games and Christmas carolling.

The Sound of Music

Apart from the many interest group activities that SAC organises, ukulele and handbells classes were also held. In 2017, the centres introduced two new instruments for them to pick up - the angklong and the guitar.



01



02

- 01 Seniors learning the Ukulele
02 Seniors playing the Angklong

“

... my mother finds enjoyment in the daily exercises and activities SAC organises ...

”

My mother appreciates SAC staff for their respectful attitude towards her, and for the attention and care they show her.

She looks forward to going to the centre, even though she has to wake up early in the morning to make it on time.

She finds enjoyment in the daily exercises and interacting with her peers during the various activities that the centre organises.

Daughter of Madam Ann*

SAC beneficiary, 88 years old



Christmas Celebration at SAC@Golden Ginger

*Names have been changed to protect identities





3M Step-up Challenge

On 28 August, over 60 elderly beneficiaries from SAC were invited to the closing ceremony for the 3M Step-up Challenge @ South East 2017.

3M Step-Up Challenge @ South East encourages a spirit of giving in the community and active living. For the fifth year running the challenge, 3M Singapore will donate one product for every 500 steps climbed.

Gracing the event is Guest of Honour Dr. Mohamad Maliki bin Osman, Mayor of South East District and Ms Yuko Nakahira, Managing Director of 3M Singapore. Dr. Maliki and Ms Yuko also unveiled a grand total 20 million steps which were taken to raise 20,000 products for 4,000 elderly beneficiaries and families.

After the event, Dr Maliki along with Ms Yuko and 3M staff visited the refurbished SAC with 3M products. They also distributed 3M products to some of the elderly living in the MacPherson neighbourhood.

“

The 87-year-old enjoys being at the centre because he feels cared for and loved by the centre staff who have become like family to him.

”

Mr Tay is always the first few seniors to wait outside the centre before the centre opens at 8.30am. The 87-year-old enjoys being at the centre because he feels cared for and loved by the centre staff who have become like family to him. Even though he does not sing, he would sit in during the weekly Friday karaoke sessions to hear the others sing.

Mr Tay

SAC beneficiary, 87 years old



(Third from the left) Mr Tay enjoying making handicraft with friends from SAC

careprison

a year in review



2

new contracts with
singapore prison service



390

ex-offenders and their
families received support

CarePrison aims to inspire hope and empower clients to make lasting, positive changes through the provision of reintegration and rehabilitation services. CarePrison supports inmates in their journey of integrating back to society and breaking out of behaviour patterns that lead them back to prison. At present, the team comprises of six staff, all of whom are trained in one of these disciplines - Social Work, Psychology, and Counselling. Three staff are also accredited Certified Substance Abuse Therapists.

“

My caseworker was very patient and approachable. She wanted to get to know about my life and she became my confidante.

”

My caseworker was very patient and approachable. She wanted to get to know about my life and she became my confidante. She would hear me out, check in on me, and share useful and practical suggestions with me.

The biggest thing she did was to help me look for financial assistance so that I could apply for university. Because of her efforts, I am now a recipient of a programme under the Yellow Ribbon Fund that covers both my school and work expenses.

Ahmad*

25-year-old former client

*Names have been changed to protect identities

Long Term Work Release Programme

As part of ongoing efforts to engage clients under the Long Term Work Release programme, CarePrison staff planned and conducted a series of groupwork sessions under the theme of 'Enhancing Resilience'. The groupwork sessions comprised of games, small group discussions, activities and video clip screening.

Release on Supervision

CarePrison provided case management services for 15 Reformative Trainees and their families between May to July. These clients were referred to us by New Life Community Services who requested for CarePrison's services.



Our CarePrison team

Inspiring Change

On 29 July and 3 October, volunteers from Industrial & Services Co-operative Society (ISCOS) Ltd conducted a motivational talk to inspire inmates towards lasting change. ISCOS is the only co-operative society in Singapore for ex-offenders, and the ISCOS volunteers were ex-offenders themselves. This motivational talk was carried out in one groupwork session under the Long Term Work Release Programme.

carelibrary

the care library

In November, CCSS assumed the management and provision of a cognitive care programme tailored to stimulate and improve the cognitive well-being of older individuals.

The Care Library (TCL) provides person-centred care for senior adults with or at risk of cognitive impairment through non-pharmacological methods by trained dementia care staff in a vibrant, safe and supportive environment.

TCL strives to reduce cognitive decline of the client through multi-sensory stimulating activities to enable the client to retain their functional abilities and stay integrated within the community.

TCL captures the familiar warm and conducive setting of a library where clients feel safe and supported

without stigma. Cognitive assessment is conducted for persons at risk of cognitive impairment where individual needs are identified and care is personalised. The current industrial standard of staff to participant's ratio is 1:6. Here at TCL, staff to participant's ratio is 1:4.

TCL also provides a comprehensive range of activities and resources for engagement. The programme currently services 68 persons with or at risk of dementia.

THE
CARE Library
Place for Cognitive Wellness



corporate

together

Our commitment to serve the community and to influence and equip individuals and families for empowered living has not wavered. Throughout 2017, our corporate partners have enabled us to reach more beneficiaries.



'Your Putt-nership. Their Future'

In September, the annual CCSS/ Dairy Farm Singapore Charity Golf pulled off another successful fundraising event, raising over \$250,000. 190 golfers and guests were hosted.

Guest of Honour, Deputy Prime Minister and Coordinating Minister for National Security Mr Teo Chee Hean stressed on the spirit of giving and volunteerism to make a difference to those in need in our community.

These funds provided underprivileged children with a safe environment in our Student Care Centres after school hours, vibrant SAC that engage elderly folks and promote active aging, at-risk youths with opportunities to discover their innate potential through various programmes, resources for ex-offenders and their families in their journey of re-integration, and many more.

Guests were treated to a dance performance from our school-based student care centres and Beatbox performance from our beneficiaries of CCSS's ReARTiculate programme.



Volunteer Appreciation Day

Volunteers play a vital role in supporting the work that CCSS does with our beneficiaries.

More than 130 volunteers were hosted at our annual Volunteers Appreciation luncheon on 20 May. These volunteers serve in various capacities- as drivers and helpers for ad-hoc events, food servers at Carefé Express and befrienders with our children and elderly programmes.

The theme 'Journey as One' was chosen to celebrate our enduring relationship with volunteers who have come aboard to empower lives.

At the event, we honoured our volunteers with long service awards for their strong spirit of volunteerism.



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03



04

- 01 CCSS/ DFSG Charity Golf Group Shot
- 02 Charity Golf participants
- 03 Students from CareKids performing their dance at the Charity Golf
- 04 Beatbox Performance by CareYouth beneficiaries at the Charity Golf

Believe B60

Birthered from a heart of wanting to touch lives of the underprivileged, a group of running enthusiasts came together to organise an annual running event to raise funds for the beneficiaries of CCSS. 100% of donations raised would go to CCSS programmes.

Into its 4th consecutive year, more than 700 participants came together to raise over \$45,000. Guest of Honour, Member of Parliament, Ms Tin Pei Ling flagged off the race and presented awards to the raffle draw winners.



Guest of Honour Member of Parliament, Ms Tin Pei Ling & CCSS Vice-President and Deputy Chairperson Rev. Beatrice Kang



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02



Your Giving Matters

Being affiliated to Trinity Christian Centre, CCSS Weekend is an annual two-day event where CCSS has the opportunity to bring greater awareness of the needs of the community in hopes of building an intentional community.

370 Trinitarians expressed their interest to be our partners, volunteers, donors, champions and

sponsors. \$15,500 was also raised during the two-day period.

"Walk in their shoes" activity booths were set up to engage the Trinitarians to experience the challenges faced by our beneficiaries.

01 Trinitarians at "Walk in their shoes" activity booths

02 Mr Michael See – CCSS board member sharing about CCSS with a Trinitarian

building network to bridge gaps

Our corporate partnerships have enabled us to continue the legacy of providing care, nurture and empowerment for our beneficiaries to live better lives.



The Impact of Corporate Partnerships:

1,000 lives reached



54
Community
Engagements



2,160
Hours of Corporate
Volunteerism



> 60
Corporate Sponsors
and Donors



> 540
Corporate Volunteers
Mobilised

Dairy Farm Singapore

16 years of partnership and still going strong, Dairy Farm Singapore (DFSG) has made CCSS their adopted charity of choice in more ways than one.

Together with DFSG, we had the opportunity to partner with other charities, MINDSET Care Limited. This collaboration has enabled CCSS to place more than 1,000 donation boxes island-wide at DFSG retail outlets. Part of the proceeds raised support CCSS's programmes and services rendered to the community.

Close to 300 CCSS beneficiaries and their families were invited to join them in their Community/Family Day 2017 at the Singapore Zoo. Guest of Honour, Minister for Trade and Industry, Mr. S. Iswaran commended the partnership between DFSG and CCSS.

In 2017, the first ever Dairy Farm's Group Fun Run/walk was organised. With every confirmed sign up a nominal donation was donated to CCSS.

Through our annual ration distribution drive with DFSG, CCSS and our dedicated volunteers were able to provide more than \$50,000 worth of basic essentials and groceries to over 700 households.



DFSG Family Day 2017



01



02

01 Rations Distribution 2017

02 Donation Box at DFSG Retail Outlet

Edrington Singapore

At Edrington, their focus is giving more and contributing back to the community. Through this partnership, CCSS distributed 150 loaves of bread to the community. Furthermore, they supported CCSS meal and refreshment programme for 75 children.

Edrington also sponsored our CareKids Milestone Programme where our beneficiaries were equipped to learn new life skills and expand their communication abilities.

For the coming new school term, 140 beneficiaries from disadvantage family backgrounds were given vouchers to purchase stationery items and books.

Tan Chin Tuan Foundation

In collaboration with Tan Chin Tuan Foundation, CCSS was able to connect with over 40 seniors from other charities.

30 of CCSS beneficiaries from nine to 12 years old made crafts and played games with the elderly. Such opportunities instil in children the values of giving and caring beyond themselves.

Bank of America Merrill Lynch

With Bank of America Merrill Lynch, their funding provided the set-up of CCSS's sixth CareHut; a safe and nurturing environment for children from low income and disadvantaged families.

Over 75 beneficiaries benefited from the new centre. The spacious 350 square-metre centre enabled CCSS to run various curricula such as 'Character-building programmes' and supervised 'Homework Time' with the children.

Marshall Cavendish Education

On a bi-weekly basis, staff from Marshall Cavendish Education have been availing their time to conduct a one-to-one English reading programme with our beneficiaries aged seven and eight. The children have not only grown in their interest to read, their confidence and self-esteem have also improved along with their command of English.

During the school holidays, they had the privilege to visit the Marshall Cavendish Headquarters for a site tour where they experienced firsthand how books were published.

After the outing, many children expressed their interest to be writers and illustrators in the future!



Our Sixth CareHut- CareHut@MacPherson



Intergenerational event – Collaboration with Tan Chin Tuan Foundation and beneficiaries from CareKids



Monetary Authority of Singapore

The Monetary Authority of Singapore (MAS) invited our beneficiaries to join them in their annual National Day celebration. The children, aged seven to nine performed two songs for the Guest of Honour, Emeritus Senior Minister of Singapore, Mr Goh Chok Tong and Deputy Prime Minister, Coordinating Minister for Economic and Social Policies, Mr Tharman Shanmugaratnam, and Managing Director of MAS, Mr Ravi Menon, as well as staff of MAS.



Our students at the National Day Celebration 2017 at the Monetary Authority of Singapore (MAS)

our corporate volunteers

To enable us to go deeper and wider to reach the community, there are a number of partners that we want to thank.

3M Singapore Pte Ltd	Indian Women's Association Singapore	Tan Chin Tuan Foundation
Abrakadoodle Art Studio for Kids (Singapore) Pte Ltd	J.P. Morgan	Team Nila
Accounting and Corporate Regulatory Authority (ACRA)	Knight Frank Pte Ltd	The Body Shop International (Asia Pacific) Pte Ltd
Bank of America Merrill Lynch	LEGO Singapore Pte Ltd	The Esplanade Co Ltd
BDP International	Marshall Cavendish Education Pte Ltd	The Westin Singapore
BGRS	MediaMath	Thomson Reuters
Big Heroes Limited	Ministry of Culture, Community and Youth	Trinity Christian Centre
British Council (Singapore) Ltd	Monetary Authority of Singapore	Woodlands Transport Service Pte Ltd
CarTimes Automobile Pte Ltd	New Toyo International Co (Pte) Ltd	Weiken.com
Cherie Hearts DiscoveryLand Pte Ltd	People's Association	Z Fencing Pte Ltd
Credit Suisse	Pieces of 7 Pte Ltd	
Dairy Farm Singapore	PSB Academy	
Daimler South East Asia Pte Ltd	Qian Hu Corporation Ltd	
Deutsche Bank	RelianZ Engineering Pte Ltd	
Edrington Singapore Pte Ltd	Sojern	

community of like-minded individuals

Our work with the community is best when it is delivered alongside our advocates. Volunteers have played that integral role to touch and to go beyond to meet the needs of our beneficiaries. CCSS values their experiences, talents and giving of their time and efforts.

CCSS aims to cultivate a vibrant community of volunteers serving together. Each volunteer, empowered with a true sense of calling, has the potential to mentor others to touch lives in the community.

With the ongoing expansion of our programmes and services, there is a continued need to bring together people with the same heart and mind.

The impact of Like-minded Individuals

35,000 volunteer hours



70
CareKids
Volunteers



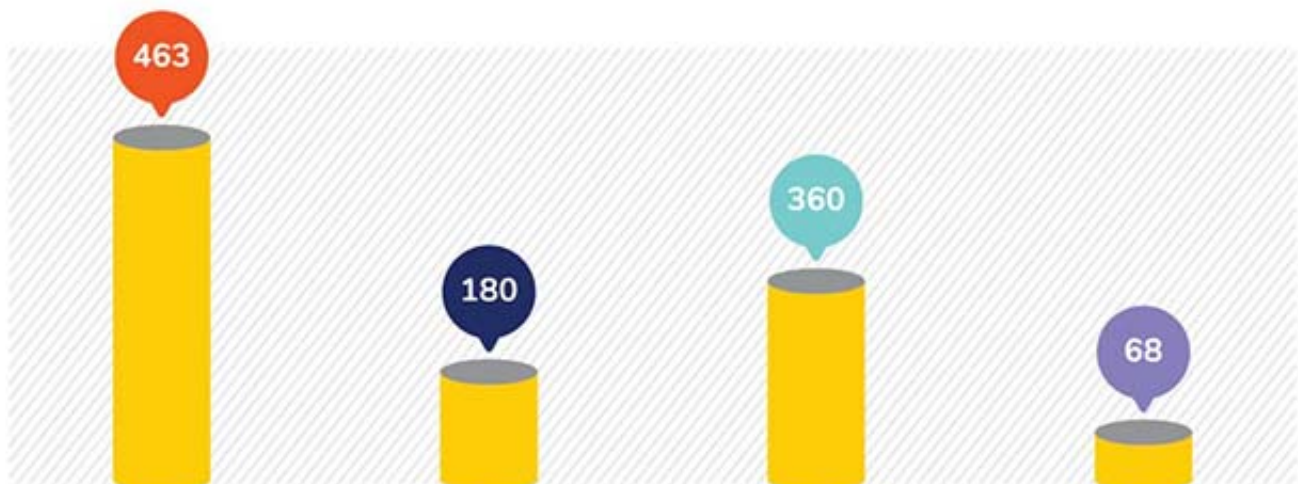
77
CareYouth
Volunteers



135
CareElderly
Volunteers



4
The Care Library
Volunteers



Number of lives touched by our volunteers in 2017

ccss volunteer journey

- 01 20 volunteers from Team Nila and Trinity Christian Centre (TCC) encouraged and cheered our children from CareHut at the Annual Sports Day



01



04



05

- 02 Volunteers guiding senior beneficiaries at our inaugural CareElderly Sports Day
- 03 Carefé Express volunteers serving our special menu during Christmas
- 04 Volunteers conducting 'I believe I can read' initiative with our CareHut students
- 05 Our CareHut beneficiary and a volunteer from Team Nila



02



03

CareYouth

77 volunteers avail their Saturdays across five d'Klub centres located within three primary schools and two community clubs. Besides guiding the children in their studies, these volunteers also co-facilitate activities and character development curriculum.

CareElderly

135 volunteers befriended our seniors by lending them a listening ear and cheering them on with activities conducted at the Seniors Activity Centres (SAC). Our volunteers have organised meaningful activities to keep them active and empowered them with a renewed sense of purpose with each visit.

Throughout 2017, there have been more than 10 groups of individuals, gathering their friends and families together to touch our beneficiaries. They have also brought our seniors out to visit places of interest. One of the groups engaged an external instructor to conduct a clay flower making workshop for 20 elderly while another group came together to clean up our beneficiary's home.

84 year-old Uncle David who has been volunteering for the last six years shares that spending time at the centre befriending other seniors not just keeps him fit but he knows that his time is spent meaningfully.

24 sessions of glucose and blood pressure testing were conducted annually at SAC. These sessions were run by our volunteers, some of whom came from the medical field.



The Care Library

Having volunteers at The Care Library (TCL) has been a great source of support to the staff and the participants in need of cognitive care. They are involved in encouraging social interaction and assisting those who need help with the functional fitness exercises.

Michelle, a volunteer since 2016 shared that all one needs to do is to have a reassuring tone and loving gestures to help the participants feel comfortable and create a calm and warm environment. Through her journey of volunteering, she is now better equipped to look after people with dementia.

“

... d'Klub is not just a place that offers tuition, it is a safe environment for children to express themselves ...

”

Jing Wei who has been volunteering with the d'Klub programme since Mar 2016, shared that initially he had great reservations.

However as he volunteered more regularly, he saw the children warming up to him and confidence grew within him. It became apparent to him that he was not just offering tuition to the children, but providing a safe environment for the children to express themselves and a place where values and morals are shaped with the beneficiaries.

Today, he looks forward to his Saturday mornings being with the children.

Jing Wei
d'Klub Volunteer



Our volunteer, Jing Wei with the d'Klub students

financial statements

CARE COMMUNITY SERVICES SOCIETY
FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
31 DECEMBER 2017



BAKER TILLY
TFW

Baker Tilly TFW LLP
Chartered Accountants of Singapore

An independent member of Baker Tilly International

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CARE COMMUNITY SERVICES SOCIETY
(Registered under the Societies Act, Cap. 311)

STATEMENT BY THE BOARD

On behalf of the Board, we do hereby state that in our opinion, the financial statements of Care Community Services Society (the "Society") as set out on pages 5 to 24 are properly drawn up in accordance with the Societies Act, Chapter 311, Charities Act, Chapter 37 and other relevant regulations and Financial Reporting Standards in Singapore so as to present fairly, in all material respects the financial position of the Society as at 31 December 2017 and of the financial performance, changes in funds and cash flows of the Society for the financial year ended on that date.

On behalf of the Board,



Dominic Yeo
President

19 April 2018



Sandie Fun
Honorary Treasurer

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
CARE COMMUNITY SERVICES SOCIETY**
(Registered under the Societies Act, Cap. 311)

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Care Community Services Society (the "Society") as set out on pages 5 to 24, which comprise the balance sheet as at 31 December 2017, and the statement of comprehensive income, statement of changes in accumulated and other funds and statement of cash flows for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the Societies Act, Chapter 311 (the "Societies Act"), the Charities Act, Chapter 37 and other relevant regulations (the "Charities Act and Regulations") and Financial Reporting Standards in Singapore ("FRSs") so as to present fairly, in all material respects, the financial position of the Society as at 31 December 2017 and of the financial performance, changes in accumulated and other funds and cash flows of the Society for the year ended on that date.

Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Board is responsible for the other information. The other information comprises the information included in the Annual Report 2017 and the Statement by the Board, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
CARE COMMUNITY SERVICES SOCIETY (cont'd)**
(Registered under the Societies Act, Cap. 311)

Report on the Audit of the Financial Statements (cont'd)

Responsibilities of the Board and Those Charged with Governance for the Financial Statements

The Board is responsible for the preparation and fair presentation of these financial statements in accordance with the Societies Act, Charities Act and Regulations and FRSs, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Board either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
CARE COMMUNITY SERVICES SOCIETY (cont'd)**
(Registered under the Societies Act, Cap. 311)

Report on the Audit of the Financial Statements (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on other Legal and Regulatory Requirements

In our opinion,

- (i) the accounting and other records required to be kept by the Society have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (ii) the fund raising appeals held during the financial year ended 31 December 2017 have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeals.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- (i) the Society has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (ii) the Society has not complied with the requirements of Regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



Baker Tilly TFW LLP
Public Accountants and
Chartered Accountants
Singapore

19 April 2018

CARE COMMUNITY SERVICES SOCIETY
(Registered under the Societies Act, Cap.311)

STATEMENT OF COMPREHENSIVE INCOME
For the financial year ended 31 December 2017

		←	2017	→	
	Note	Accumulated fund \$	Other funds \$	Total funds \$	2016 Total funds \$
Income					
Donations		1,939,372	103,695	2,043,067	2,431,156
Project income	3	638,325	–	638,325	704,954
Program income	4	1,634,121	322,255	1,956,376	1,456,411
Other grant income		137,460	46,763	184,223	497,052
Interest income		60,843	–	60,843	49,295
Total income	5	4,410,121	472,713	4,882,834	5,138,868
Less expenditure					
Program expenses	6	2,487,893	1,201,689	3,689,582	2,914,895
Project expenses	7	92,079	–	92,079	106,748
Other expenses	8	1,109,030	114,927	1,223,957	918,261
Total expenditure		3,689,002	1,316,616	5,005,618	3,939,904
(Deficit)/surplus and total comprehensive (loss)/income for the financial year		721,119	(843,903)	(122,784)	1,198,964

The accompanying notes form an integral part of these financial statements.

CARE COMMUNITY SERVICES SOCIETY
(Registered under the Societies Act, Cap. 311)

BALANCE SHEET
At 31 December 2017

	Note	2017 \$	2016 \$
Non-current asset			
Property, plant and equipment	10	304,478	167,697
Current assets			
Trade and funding receivables	11	111,465	177,143
Other receivables	12	39,406	49,822
Fixed deposits	13	5,157,410	3,654,730
Bank and cash balances		1,385,878	2,905,325
Total current assets		6,694,159	6,787,020
Total assets		6,998,637	6,954,717
Current liabilities			
Accrued operating expenses		329,602	204,354
Amount due to related party	14	408,361	298,420
Grant received in advance	15	2,835	35,500
Deposits and fees received in advance		49,100	84,920
Total current liabilities		789,898	623,194
Net assets		6,208,739	6,331,523
Funds			
Accumulated Fund	16	6,364,333	5,632,258
<u>Other funds:</u>			
CCSS Benevolent Fund	17	–	10,958
<i>Restricted funds</i>			
Deferred capital grant	18	269,915	40,766
Community Silver Trust Fund	19	42,340	57,499
Charities Aid Foundation of America Grant Fund	20	–	97,820
Care and Share Grant Fund	21	(480,909)	371,136
Seniors Activity Centre Accumulated Fund	22	(19,997)	121,086
School Start-up Grant Fund	23	32,197	–
YMCA Financial Assistance Fund	24	860	–
Total funds		6,208,739	6,331,523

The accompanying notes form an integral part of these financial statements.

CARE COMMUNITY SERVICES SOCIETY
(Registered under the Societies Act, Cap.311)

STATEMENT OF CHANGES IN ACCUMULATED AND OTHER FUNDS
For the financial year ended 31 December 2017

		←				Other funds				
		←				Restricted funds				
	Accumulated Fund \$	CCSS Benevolent Fund \$	Deferred Capital Grant \$	Community Silver Trust Fund \$	Charities Aid Foundation of America Grant Fund \$	Care and Share Grant Fund \$	Seniors Activity Centre Accumulated Fund \$	School Start-up Grant Fund \$	YMCA Financial Assistance Fund \$	Total \$
Balance at 1 January 2016	4,381,002	13,101	17,394	42,772	233,574	317,400	127,316	–	–	5,132,559
Surplus/(deficit) and total comprehensive income for the financial year	1,251,256	(2,143)	23,372	14,727	(135,754)	53,736	(6,230)	–	–	1,198,964
Balance at 31 December 2016	5,632,258	10,958	40,766	57,499	97,820	371,136	121,086	–	–	6,331,523
Surplus/(deficit) and total comprehensive income for the financial year	721,119	(2)	(20,073)	4,237	(97,125)	(621,184)	(141,083)	30,467	860	(122,784)
Transfer of funds during the financial year	10,956	(10,956)	249,222	(19,396)	(695)	(230,861)	–	1,730	–	–
Balance at 31 December 2017	6,364,333	–	269,915	42,340	–	(480,909)	(19,997)	32,197	860	6,208,739

The accompanying notes form an integral part of these financial statements.

CARE COMMUNITY SERVICES SOCIETY
(Registered under the Societies Act, Cap.311)

STATEMENT OF CASH FLOWS
For the financial year ended 31 December 2017

	2017 \$	2016 \$
Cash flows from operating activities:		
(Deficit)/surplus for the financial year	(122,784)	1,198,964
Adjustments for:		
Depreciation of property, plant and equipment (note 10)	80,263	78,764
Interest income	(60,843)	(49,295)
Operating (deficit)/surplus before working capital changes	(103,364)	1,228,433
Receivables	76,094	(137,835)
Payables and grant received in advance	166,704	416,636
Net cash generated from operating activities	139,434	1,507,234
Cash flows from investing activities		
Interest received	60,843	49,295
Purchases of property, plant and equipment (note 10)	(217,044)	(188,220)
Net cash used in investing activities	(156,201)	(138,925)
Net (decrease)/increase in cash and cash equivalents	(16,767)	1,368,309
Cash and cash equivalents at beginning of financial year	6,560,055	5,191,746
Cash and cash equivalents at end of financial year	6,543,288	6,560,055
Cash and cash equivalents comprise:		
Bank and cash balances	1,385,878	2,905,325
Fixed deposits	5,157,410	3,654,730
	6,543,288	6,560,055

The accompanying notes form an integral part of these financial statements.

CARE COMMUNITY SERVICES SOCIETY

(Registered under the Societies Act, Cap. 311)

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2017

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 General information

The principal activities of the Society consist of providing assistance, education, training, therapy and counselling services to individuals and families and to network with recognised bodies, religious organisation and other welfare agencies to achieve the object of the Singapore Society.

The Society's place of administration is located at 247 Paya Lebar Road #03-02, Trinity@Paya Lebar, Singapore 409045.

2 Significant accounting policies

a) Basis of preparation

The financial statements are presented in Singapore dollar ("S\$"), which is the Society's functional currency. The financial statements have been prepared in accordance with the Singapore Societies Act, Singapore Charities Act and Financial Reporting Standards in Singapore ("FRSs"). The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRSs requires the use of estimates and assumption that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the financial year. Although these estimates are based on management's best knowledge of current events and actions and historical experiences and various other factors that are believed to be reasonable under the circumstances, actual results may ultimately differ from those estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. There were no significant judgments made in applying accounting policies and no estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial period.

The carrying amounts of receivables, cash and cash equivalents and payables approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

In the current financial year, the Society has adopted all the new and revised FRSs and Interpretations of FRSs ("INT FRSs") that are relevant to its operations and effective for the current financial year. The adoption of these new/revised FRSs and INT FRSs did not have any material effect on the financial results or position of the Society.

2 Significant accounting policies (cont'd)

a) Basis of preparation (cont'd)

New standards, amendments to standards and interpretations that have been issued at the reporting date but are not yet effective for the financial year ended 31 December 2017 have not been applied in preparing these financial statements. None of these are expected to have a significant effect on the financial statements of the Society except as follows:

FRS 116 Leases

FRS 116 replaces the existing FRS 17: *Leases*. It reforms lessee accounting by introducing a single lessee accounting model. Lessees are required to recognise all leases on their balance sheets to reflect their rights to use leased assets (a "right-of-use" asset) and the associated obligations for lease payments (a lease liability), with limited exemptions for short term leases (less than 12 months) and leases of low value items. The accounting for lessors will not change significantly.

The standard is effective for annual periods beginning on or after 1 January 2019. The Society will assess the potential impact of FRS 116 and plans to adopt the standard on the required effective date.

b) Income

Donations are accounted for when received.

Fees and service income are recognised over the period when services are rendered.

Subsidies, grant and funding income are recognised in accordance with the policy in note 2(m).

Interest income is recognised on a time proportion basis.

c) Property, plant and equipment

Property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and any impairment in value.

The cost of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

Dismantlement, removal or restoration costs are included as part of the cost of property, plant and equipment if the obligation for dismantlement, removal or restoration is incurred as a consequence of acquiring or using the asset.

On disposal of a property, plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to profit or loss.

Property, plant and equipment are depreciated on a straight line basis so as to write off the cost of the assets over their expected useful lives as follows:

	No. of years
Office equipment	5
Furniture and fittings	3 - 5
Computers	2
Renovation	3 - 5
Motor vehicle	5

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are recognised in profit or loss when the changes arise.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

2 Significant accounting policies (cont'd)

d) Impairment of non-financial assets

Non-financial assets are reviewed for impairment at each balance sheet date or whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Whenever the carrying amount of an asset exceeds its recoverable amount, an impairment loss is recognised in profit or loss.

Reversal of impairment losses recognised in prior years is recorded when there is an indication that the impairment losses recognised for the asset no longer exist or have decreased. The reversal is recorded in income. However, the increased carrying amount of an asset due to a reversal of an impairment loss is recognised to the extent it does not exceed the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for that asset in prior years.

e) Funds

Income and expenditure relating to the various funds set up for specific purposes are accounted for directly in those funds.

Unless specifically indicated, fund balances are not represented by any specific assets, but are represented by all assets of the Society.

All other income and expenditure are reflected in profit or loss of the Accumulated Fund.

f) Operating leases

Leases where a significant portion of the risks and rewards incidental to ownership are retained by the lessor are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are taken to profit or loss on a straight-line basis over the period of the lease.

When an operating lease is terminated before the lease period expires, any payment required to be made to the lessor by way of penalty is recognised as an expense in the period in which termination takes place.

g) Income tax

The Society, being a charity, is exempted from tax under the Income Tax Act.

h) Financial assets

The Society's only financial assets are loans and receivables which comprise trade and funding receivables, other receivables (excluding prepayments), fixed deposits, bank and cash balances.

Loans and receivables are measured at initial recognition at fair value, and are subsequently measured at amortised cost using the effective interest method. The Society assesses at each balance sheet date whether there is objective evidence that a financial asset or a group of financial assets is impaired. When such evidence exists, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in profit or loss. The allowance recognised is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the effective interest rate computed at initial recognition. When a receivable is uncollectible, it is written off against the allowance account for receivables. Subsequent recoveries of amounts previously written off are credited in profit or loss.

2 Significant accounting policies (cont'd)

i) Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents comprise cash on hand, fixed deposits which are subject to an insignificant risk of changes in value and bank balances.

j) Financial liabilities

Financial liabilities, which comprise accrued operating expenses and amount due to a related party are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest method.

A financial liability is derecognised when the obligation under the liability is extinguished. Gains and losses are recognised in profit or loss when the liabilities are derecognised and through the amortisation process.

k) Defined contribution plans

The Society makes contributions to the Central Provident Fund in Singapore ("CPF"), a defined contribution plan. Contributions to CPF are charged to profit or loss in the period in which the contributions relate.

l) Foreign currency translations

Functional and presentation currency

Items included in the financial statements are measured using the currency of the primary economic environment in which the Society operates ("functional currency").

Transactions and balances

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the date of the transactions. Foreign currency monetary assets and liabilities are translated into the functional currency at the rates of exchange prevailing at the balance sheet date. Profits and losses arising on exchange are dealt with in the profit or loss.

m) Government grants

Government grants are recognised at their fair value where there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to an asset, the fair value is recognised as deferred capital grant on the balance sheet and is amortised over the expected useful life of the relevant asset to the profit or loss of Accumulated Fund or the Seniors Activity Centre Accumulated Fund respectively to match the depreciation charge of the asset.

Where a grant received under the Community Silver Trust Fund, Charities Aid Foundation of America Grant Fund and Care and Share Grant Fund ("other funds") is utilised to purchase an asset, the amount of the grant utilised is transferred to the deferred capital grant. The deferred capital grant is amortised over the expected useful life of the relevant asset to the profit or loss of Accumulated Fund or the Seniors Activity Centre Accumulated Fund, to match the depreciation charge of the relevant asset. In the previous financial years, the grants under other funds utilised to purchase an asset are amortised directly to Accumulated Fund or the Senior Activity Centre Accumulated Fund.

When the grant relates to an expense item, it is recognised in profit or loss over the period necessary to match them on a systematic basis to the costs that it is intended to compensate.

3 Project income

Project income comprises the following:

	Accumulated Fund	
	2017	2016
	\$	\$
Donations from fund-raising events		
- DFS Donation box	298,225	318,359
- Golf Tournament	272,129	248,424
- Movie Charity	3,000	–
Donations for Carefe Express	64,866	71,656
20 th Anniversary Dinner	105	66,515
	638,325	704,954

4 Program income

Program income comprises the following:

	Total funds	
	2017	2016
	\$	\$
<i>Children services</i>		
Fees income	814,768	499,549
SCC subsidies and grant income	687,526	612,879
School Start-up grant income	45,000	–
Others	–	500
	1,547,294	1,112,928
<i>Care Family services</i>		
Service income	69,302	76,024
Grant income (Note 15)	13,640	16,293
YMCA Financial Assistance Fund (Note 24)	3,780	–
	86,722	92,317
<i>Seniors Activity Centre - Golden Ginger</i>		
Service income	31	–
<i>The Care Library</i>		
Service income	48,855	–
<i>Seniors Activity Centre - Merpati and Circuit Road</i>		
Recurrent funding and service income	273,474	251,166
Total program income	1,956,376	1,456,411

5 Total income

Included in total income are the following:

	Total funds	
	2017	2016
	\$	\$
Tax exempt donations	1,944,572	2,554,371
Other grant income includes:		
- SEC/Wage Credit	137,460	189,934
Interest income	60,843	49,295
	<hr/>	<hr/>

6 Program expenses

Program expenses comprise the following:

	Total funds	
	2017	2016
	\$	\$
Children services	2,287,397	1,660,172
Care family services	804,607	927,549
Seniors Activity Centre	565,322	327,174
The Care Library	32,256	—
	<hr/>	<hr/>
	3,689,582	2,914,895

Included in program expenses are the following:

	Total funds	
	2017	2016
	\$	\$
Rental of office	37,782	89,268
Rental of equipment	6,942	3,377
Depreciation (Note 10)	20,440	26,732
Employee expense (Note 9)	3,020,431	2,227,808
Management fee	—	21,571
	<hr/>	<hr/>

7 Project expenses

Project expenses comprise the following:

	Total funds	
	2017	2016
	\$	\$
DFS Donation box	3,159	8,306
Golf Tournament	35,612	38,109
Carefe Express	23,835	28,746
20 th Anniversary Dinner	—	31,587
DFSG MINDSET Donation box	29,473	—
	<hr/>	<hr/>
	92,079	106,748

8 Other expenses

These include:

	Total funds	
	2017	2016
	\$	\$
Depreciation (Note 10)	56,418	47,112
Management fee	42,490	23,369
Rental of office	128,356	70,593
Rental of equipment	3,739	3,955
Employee benefits expense (Note 9)	890,293	677,917

9 Employee benefits expense

	←	2017	→	2016
	Accumulated	Other	Total	Total
	fund	funds	funds	funds
	\$	\$	\$	\$
Total employee benefits expenses of the Society is as follows:				
Salaries and bonus	2,333,015	920,607	3,253,622	2,465,162
Contribution to defined contribution plans	412,115	105,721	517,836	385,564
Other benefits	79,212	60,055	139,267	54,999
	2,824,342	1,086,383	3,910,725	2,905,725

Employee benefits expense is recognised in the following:

Accumulated fund	2,824,342	2,561,789
Charities Aid Foundation of America Grand Fund (Note 20)	92,820	36,858
Care and Share Grant Fund (Note 21)	555,933	79,000
Seniors Activity Centre Accumulated Fund (Note 22)	435,782	228,078
Community Silver Trust Fund (Note 19)	1,848	—
	3,910,725	2,905,725

10 Property, plant and equipment

	Office equipment \$	Furniture & fittings \$	Computers \$	Renovation \$	Motor vehicle \$	Total \$
2017						
Cost						
At 1.1.2017	25,613	86,177	221,100	160,173	91,888	584,951
Additions	—	1,712	115,543	99,789	—	217,044
At 31.12.2017	25,613	87,889	336,643	259,962	91,888	801,995
Accumulated depreciation						
At 1.1.2017	17,640	67,758	169,566	148,506	13,784	417,254
Depreciation charge	2,247	10,524	42,024	7,090	18,378	80,263
At 31.12.2017	19,887	78,282	211,590	155,596	32,162	497,517
Net carrying value						
At 31.12.2017	5,726	9,607	125,053	104,366	59,726	304,478
2016						
Cost						
At 1.1.2016	17,487	73,479	154,727	156,718	45,000	447,411
Additions	8,126	12,698	66,373	9,135	91,888	188,220
Disposal	—	—	—	(5,680)	(45,000)	(50,680)
At 31.12.2016	25,613	86,177	221,100	160,173	91,888	584,951
Accumulated depreciation						
At 1.1.2016	16,719	58,103	125,098	144,250	45,000	389,170
Depreciation charge	921	9,655	44,468	9,936	13,784	78,764
Disposal	—	—	—	(5,680)	(45,000)	(50,680)
At 31.12.2016	17,640	67,758	169,566	148,506	13,784	417,254
Net carrying value						
At 31.12.2016	7,973	18,419	51,534	11,667	78,104	167,697

Depreciation charge are allocated as follows:

	2017 \$	2016 \$
Program expenses		
- Accumulated fund	14,650	16,549
- Seniors Activity Centre	5,790	10,183
Project expenses	3,405	4,920
Other expenses	56,418	47,112
	80,263	78,764

11 Trade and funding receivables

Included in trade and funding receivables is funding receivable from Trinity Christian Centre Limited of Nil (2016: \$42,258).

12 Other receivables

	2017 \$	2016 \$
Deposits	37,842	36,191
Prepayments	1,564	13,631
	<u>39,406</u>	<u>49,822</u>

13 Fixed deposits

The fixed deposits are placed with banks with varying maturity periods of not more than 12 months from the balance sheet date. The average interest rate at 31 December 2017 was 1.28% (2016: 1.27%) per annum.

14 Amount due to a related party

This amount represents expenses paid on behalf by Trinity Christian Centre Limited and is unsecured, interest free and repayable on demand.

15 Grant received in advance

	2017 \$	2016 \$
Balance at beginning of financial year	35,500	20,533
Grant received during the financial year	8,310	32,385
Excess grant refunded during the financial year	(20,715)	(1,125)
Grant utilised and taken to income (Note 4)	(13,640)	(16,293)
Grant utilised during the financial year	(6,620)	–
Balance at end of the financial year	<u>2,835</u>	<u>35,500</u>

This represents MSF grant for Care Family Services.

16 Accumulated fund

Included in Accumulated Fund is net surplus from the fund raising endeavour of the Society at 247 Paya Lebar Road #01-03, Singapore, known as Carefe Express. Donations and seed moneys received towards this endeavour are placed in a designated fund in the Society's accounts.

Details of the receipts and expenditure of Carefe Express included in the statement of comprehensive income of the Society are as follows:

	2017 \$	2016 \$
<u>Income:</u>		
Cash donation	64,866	71,656
<u>Expenditure:</u>		
Operating expenses	20,418	23,813
Rental of premise	12	13
Depreciation	3,405	4,920
	23,835	28,746
Net surplus	41,031	42,910
Fund balance at beginning of financial year	140,307	97,397
Fund balance at end of financial year	181,338	140,307

17 CCSS Benevolent fund

	2017 \$	2016 \$
Balance at beginning of the financial year	10,958	13,101
Grant received during the financial year	4,170	1,000
Expenditure	(4,172)	(3,143)
Fund transferred during the financial year - Accumulated Fund	(10,956)	—
Balance at end of the financial year	—	10,958

The purpose of the CCSS Benevolent fund is to provide financial assistance to needy individuals and their families under the Society's programmes and services.

This amount was set up in 2004 by transfer of fund from the Accumulated Fund.

18 Deferred capital grant

	2017 \$	2016 \$
<i>Grant – related to assets</i>		
Balance at beginning of financial year	40,766	17,394
Grant received during the financial year	–	42,500
Property, plant and equipment expensed off	(948)	(2,155)
Grant amortised during the financial year		
- Accumulated Fund	(18,125)	(15,943)
- Seniors Activity Centre (Note 22)	(1,000)	(1,030)
	(19,125)	(16,973)
Fund transferred during the financial year		
- Community Silver Trust Fund (Note 19)	19,396	–
- Charities Aid Foundation of America Grant Fund (Note 20)	695	–
- Care and Share Grant Fund (Note 21)	230,861	–
- School Start-up Grant Fund (Note 23)	(1,730)	–
	249,222	–
Balance at end of financial year	269,915	40,766

In the previous years, Deferred Capital Grant represents capital grant received from the Ministry of Social and Family Development to renovate, develop and purchase of furniture and equipment relating to the Seniors Activity Centre, New Town Carehut and Zhonghua Carehut.

At 31 December 2017, funds under Community Silver Trust Fund, Charities Aid Foundation of America Grant Fund and Care and Share Grant Fund which were utilised to purchase property, plant and equipment are transferred to Deferred Capital Grant. The grant will be amortised over the useful lives of the respective property, plant and equipment which it is subsidising.

19 Community Silver Trust Fund

Details of Community Silver Trust (“CST”) Fund which is for the Seniors Activity Centre are as follows:

	2017 \$	2016 \$
Balance at beginning of financial year	57,499	42,772
Community Silver Trust - Matching Grant	39,993	41,660
Grant amortised during the financial year (Note 22)	(4,472)	(9,127)
Expenditure	(31,284)	(17,806)
Fund transferred during the financial year		
- Deferred Capital Grant (Note (18))	(19,396)	–
Balance at end of financial year	42,340	57,499

19 Community Silver Trust Fund (cont'd)

The following shows the amount of donations received during the financial year for eligible programme under the CST Funding:

	2017 \$	2016 \$
<i>Seniors Activity Centre</i>		
Tax-deductible donations	73,437	31,995
Non-tax deductible donations	2,958	7,998
Total	<u>76,395</u>	<u>39,993</u>

The above donations eligible for CST Funding of \$76,395 (2016: \$39,993) will only be recorded as income in the Community Silver Trust Fund in the financial year ending 31 December 2018 (2016: financial year 2017) upon approval from the National Council of Social Service.

The CST Funding can be used for new programmes/initiatives to extend the range of Intermediate and Long Term Care ("ILTC") services, to enhance or improve the existing capabilities, increase the capacity of existing services and to fund recurrent operating expenses or to offset the existing co-funding component of Government-funded services.

20 Charities Aid Foundation of America Grant Fund

	2017 \$	2016 \$
Balance at beginning of financial year	97,820	233,574
Amortisation during the financial year	(695)	–
Excess grant refunded during the financial year	–	(70,201)
Expenditure	(96,430)	(65,553)
Fund transferred during the financial year		
- Deferred Capital Grant (Note 18)	(695)	–
Balance at end of financial year	<u>–</u>	<u>97,820</u>

The Charities Aid Foundation of America ("CAF") Grant Fund is a fund set up to segregate all income and expenditure pertaining specifically to the charitable activities described in the Grant Purpose section of the CAF Grant Eligibility Application as a Restricted Fund. These are for:

- a) Set up of a CareHut (after school Student Care Centre);
- b) Set up of 2 additional d'Klub Programmes; and
- c) Reading Assistant Program.

21 Care and Share Grant Fund

	2017 \$	2016 \$
Balance at beginning of financial year	371,136	317,400
Grant received during the financial year	–	291,659
Amortisation during the financial year	(42,947)	(39,634)
Expenditure	(578,237)	(198,289)
Fund transferred during the financial year		
- Deferred Capital Grant (Note 18)	(230,861)	–
Balance at end of financial year	<u>(480,909)</u>	<u>371,136</u>

21 Care and Share Grant Fund (cont'd)

This represents a dollar and twenty-five cents matching grant for every eligible donation dollar for the first \$1,000,000 and a dollar matching grant for every eligible donation dollar for the subsequent \$1,000,000 that the Society raises between 1 December 2013 and 31 March 2017. The grant shall be used to develop social service related VWOs and their programmes to better serve the beneficiaries. The grant can be used for the following areas:

- (i) Capability Building
- (ii) Capacity Building
- (iii) New Initiatives/Expansion of existing services
- (iv) Critical Existing Needs (up to 20% of the grant)

The Society has up to 31 March 2019 to utilise the grant.

Subject to the terms and conditions of the Care and Share matching grant agreement and the operating rules, the expected total Care and Share grant to be received by the Society is \$2,900,000. As at 31 December 2017, grant of approximately \$804,053 has been received and the Society expects to receive further disbursements of the grant subsequent to the balance sheet date to finance the grant deficit of \$480,909 reported in the fund at 31 December 2017. This has been financed through the Society's Accumulated Fund pending receipt of further disbursements.

22 Seniors Activity Centre Accumulated Fund

	2017 \$	2016 \$
Balance at beginning of financial year	121,086	127,316
Donation received	103,695	39,993
Recurrent funding and service income	273,474	251,166
Expenditure	(520,852)	(297,389)
Other grant received	2,600	–
Balance at end of financial year	<u>(19,997)</u>	<u>121,086</u>

Subsequent to the financial year end, there is a receipt of donation amounting to \$30,000 designated for Seniors Activity Centre from one donor on 26 February 2018.

The Seniors Activity Centre ("SAC") Accumulated Fund represents accumulated funds for the operations of the Seniors Activity Centre at Merpati and Circuit Road.

Included in expenditure are the following:

	2017 \$	2016 \$
Depreciation (Note 10)	5,790	10,183
Amortisation of Community Silver Trust grant (Note 19)	(4,472)	(9,127)
Amortisation of Deferred Capital grant (Note 18)	(1,000)	(1,030)
Employee benefits expense (Note 9)	435,783	228,078
Rental of office	<u>9,521</u>	<u>938</u>

23 School Start-up Grant Fund

	2017 \$	2016 \$
Balance at beginning of financial year	–	–
Grant received during the financial year	45,000	–
Expenditure	(14,533)	–
Fund transferred during the financial year - Deferred Capital Grant (Note 18)	1,730	–
Balance at end of financial year	<u>32,197</u>	–

The purpose of the School Start-up Grant Fund is to provide funding by subsidising start-up costs associated with the operations of the School-based Student Care Centre (SCC) for the care and supervision of students.

24 YMCA Financial Assistance Fund

	2017 \$	2016 \$
Balance at beginning of financial year	–	–
Grant received during the financial year	3,780	–
Expenditure	(2,920)	–
Balance at end of financial year	<u>860</u>	–

The purposes of setting up the Young Men's Christian Association of Singapore ("YMCA") Financial Assistance Fund are as follows:-

- a) Provide short-term and supplementary financial assistance for families and individuals who are in emergency financial crisis; and
- b) Fill in the current gaps in the assistance schemes available by targeting those who don't qualify for other assistance schemes.

25 Lease commitments

At the end of the financial year, the Society has commitments in relation to non-cancellable operating leases contracted for rental of property but not recognised as liabilities as follows:

	2017 \$	2016 \$
Not later than one financial year	148,703	173,123
Later than one financial year but not later than five financial years	43,228	178,663
	<u>191,931</u>	<u>351,786</u>

26 Related party transactions

- a) The following transactions took place between the Society and an organisation in which the President and a board member of the Society are the directors during the financial year on terms agreed by the parties concerned:

	2017 \$	2016 \$
Management fee paid	42,490	44,940
Rental of premises paid	128,356	135,758
Donations received	(595,200)	(330,422)

- b) Key management personnel compensation

Total key management personnel compensation is analysed as follows:

	2017 \$	2016 \$
Salaries and bonus cost	179,226	115,138
Contribution to defined contribution plans	23,264	18,449
	202,490	133,587

The above key management personnel compensation is in respect of 3 (2016: 2) top key executives.

The annual remuneration of each of the key executives falls between \$50,000 to \$150,000.

The board members of the Society do not receive any remuneration.

27 Financial instruments

- (i) Categories of financial instruments

Financial instruments as at balance sheet date are as follows:

	2017 \$	2016 \$
Loans and receivables	6,692,595	6,773,389
Financial liabilities at amortised cost	737,963	502,774

- (ii) Financial risk management

Risk management is carried out under policies approved by the Board. The Board approves guidelines for overall risk management, as well as policies covering these specific areas.

Foreign exchange risk

The Society has no significant exposure to foreign exchange risk as its transactions are substantially in Singapore dollar and it has no foreign currency denominated assets or liabilities.

27 Financial instruments (cont'd)

(ii) Financial risk management (cont'd)

Credit risk

The Society has no significant concentration of credit risk exposure. The carrying amounts of receivables, fixed deposits and bank and cash balances as presented on the balance sheet represent the Society's maximum exposure to credit risk.

Fixed deposits and bank balances are deposited with reputable banks in Singapore. Receivables that are neither past due nor impaired are substantially entities with good collection track record. There are no financial assets that are past due and/or impaired.

Interest rate risk

The Society's income and operating cash flows are substantially independent of changes in market interest rate as it has no interest bearing assets or liabilities except for fixed deposits as disclosed in Note 13.

Sensitivity analysis of the Society's interest rate risk exposure is not presented as a reasonably possible change of 50 basis point in interest rates would not have a significant impact on the Society's net surplus.

Liquidity and cash flow risk

The Board exercises prudent liquidity and cash flow risk management policies and aims at maintaining an adequate level of liquidity and cash flow at all times.

(iii) Fair values

The carrying amounts of the Society's financial assets and liabilities approximate their fair values.

28 Fund management

The Society's objectives when managing its funds are to safeguard and maintain adequate working capital to continue as a going concern and to develop its principal activities over the longer term from donations. The Society's funds comprise its accumulated and other funds.

The Society's objective is to build up its reserves to a level equivalent to two times of annual operating expenditure.

29 Authorisation of financial statements

The financial statements of the Society for the financial year ended 31 December 2017 were authorised for issue by the Board on 19 April 2018.



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